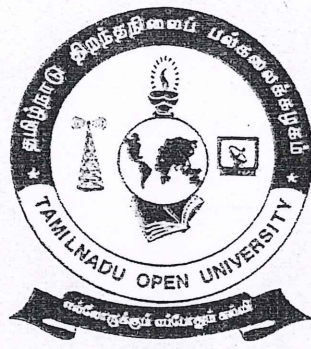


Colour copy

41st MEETING OF THE FINANCE COMMITTEE



MINUTES

DATE: 31.07.2023

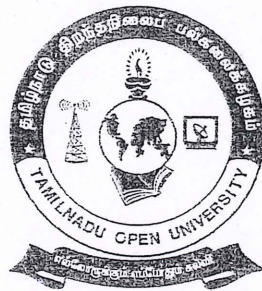
TIME : 11.00 a.m.

TAMIL NADU OPEN UNIVERSITY

(A State Open University Established by Government of Tamilnadu, Recognized by UGC & DEB,
Member in Asian Association of Open Universities & Association of Commonwealth Universities)
577, Anna Salai, Saidapet, Chennai - 600 015, Tamil Nadu

FORTY FIRST MEETING OF THE

FINANCE COMMITTEE



MINUTES

DATE : 31.07.2023

TIME : 11.00 A.M.

VENUE : Syndicate Hall, Administrative Block, TNOU

TAMIL NADU OPEN UNIVERSITY

(A State Open University Established by Government of Tamil Nadu, Recognized by UGC & DEB,
Member in Asian Association of Open Universities & Association of Commonwealth Universities)

577, ANNA SALAI, SAIDAPET, CHENNAI – 600 015



TAMIL NADU OPEN UNIVERSITY

Saidapet, Chennai - 600 015

MINUTES OF THE 41st MEETING OF THE FINANCE COMMITTEE HELD ON 31st JULY 2023 AT 11.00 A.M

Members Present:

1.	Prof. S. Arumugam Vice-Chancellor (Ex-Officio Chairman) Tamil Nadu Open University Saidapet, Chennai - 600 015.	Chairperson
2.	Thiru. A. Karthik, IAS., Principal Secretary to Government Higher Education Department Secretariat, Chennai 600 009.	Member
3.	Thiru. G.K. Arun Sundar Thayalan, IAS. Additional Secretary to Government Finance Department, Secretariat, Chennai - 600 009.	Member
4.	Dr. S. Narayana Kalkura Professor - UGC-BSR Faculty Fellow Crystal Growth Centre (UGC - National Facility Centre) Anna University Chennai - 600 025	Member
5.	Thiru. V. Manoharan (Former Director TAMIN) 7, Crystal Lawn Apartments 104, 13th Main Road, Anna Nagar West Chennai - 600 040	Member
6.	Dr.S.Balasubramanian Registrar [FAC] Tamil Nadu Open University Chennai - 600 015.	Special Invitee

7.	Thiru. C.B. Anandan Finance Officer Tamil Nadu Open University Saidapet, Chennai - 600 015.	Ex-Officio Secretary
----	--	----------------------

The Vice Chancellor welcomed all the Members of the Finance Committee for their gracious presence. After welcome address, the Meeting is started with following Agenda Items and resolved to arrive the following resolutions.

ITEM NO. 2023-41.01

TO CONFIRM THE MINUTES OF THE 39th & 40th MEETING OF THE FINANCE COMMITTEE HELD ON 17.03.2023 AND 30.03.2023

CONSIDERED the Minutes of the 39th Meeting of the Finance Committee held on 17.03.2022 and 40th Meeting of the Finance Committee obtained through Circulation on 30.03.2023, as per *Annexure - I, Page Nos.24 to 56* approved by the 59th Meeting of the Syndicate and 60th Meeting of the Syndicate by Circulation **BE CONFIRMED.**

ITEM NO. 2023-41.02

TO INFORM THE PERMANENT AGENDA NOTES FOR THE 41st MEETING OF THE FINANCE COMMITTEE WITH REFERENCE TO THE GOVT. LETTER. No. 10559/K2/2017-1, HIGHER EDUCATION DEPARTMENT, DATED : 19-06-2017

CONSIDERED the Permanent Agenda Notes (*Annexure - II Page No.58 to 72*) in the prescribed filled-in format along with necessary documents submitted by the University, **BE APPROVED.**

ITEM NO. 2023-41.03

TO CONSIDER THE ACTION TAKEN REPORT OF THE 39th MEETING OF THE FINANCE COMMITTEE HELD ON 17.03.2023 AND 40th MEETING OF THE FINANCE COMMITTEE HELD ON 30.03.2023

Dr. Anandan

[Signature]

CONSIDERED the Action Taken Report of 39th Meeting of the Finance Committee held on 17th March 2023 and 40th Meeting of the Finance Committee obtained through Circulation on 30.03.2023, BE APPROVED.

ITEM NO. 2023-41.04

TO CONSIDER THE MINUTES OF THE MEETING OF THE PURCHASE COMMITTEE OF THE UNIVERSITY HELD ON 30.05.2023, 15.06.2023, 27.06.2023 and 06.07.2023

The Minutes of the Meetings of the Purchase Committee held on 30th May 2023, 15th June 2023, 27th June 2023 and 6th July 2023 as detailed in Annexure III Page Nos. 80-119, towards various purchases made in view of the NAAC visit scheduled on 19-21st July 2023 BE DEFERRED and RESOLVED that a separate proposal consisting of all the purchases along with financial commitments and to be placed before the ensuing Finance Committee for ratification and recommendations to the Syndicate.

ITEM NO. 2023-41.05

TO CONSIDER THE REVISION OF FEE STRUCTURE FOR THE ADMISSION AND EXAMINATION WITH RESPECT TO VARIOUS PROGRAMMES OFFERED BY THE UNIVERSITY

The revision of Fee Structure for the Admission and Examination with respect to various Programmes offered by the University as detailed in the Annexure - IV Page No.120 to 151, BE DEFERRED.

FURTHER RESOLVED that the proposed fee structure along with relevant particulars as discussed in the Meeting, be submitted to the ensuing Finance Committee for recommendations to the Syndicate for approval.

[Handwritten Signature]

[Handwritten Signature]

or
h

CE

ld
gh
ed
by

OF
No.
7

72)
tted

THE
ANCE

7

ITEM NO. 2023-41.06

TO CONSIDER THE PROPOSAL ON ENGAGEMENT OF HONORARY EMERITUS PROFESSORS IN THE UNIVERSITY

CONSIDERED the proposal on engagement of Honorary Emeritus Professors in the Tamil Nadu Open University in accordance with the TNOU Statutes, Sec. 5(v) of the Chapter-II, and the engagement of the Emeritus Professor without any financial commitment on the part of the University, for the purpose of developing the Research Programmes, to take up the innovative research projects and to improve the research scholars, as per the terms and conditions laid down in Annexure - V Page No.152 to 157, **BE APPROVED** and recommended to the Syndicate for approval.

ITEM NO. 2023-41.07

TO CONSIDER THE PROPOSAL FOR NEW SHARING PATTERN BETWEEN THE UNIVERSITY AND STAKEHOLDERS TO BE ADOPTED BY THE UNIVERSITY

CONSIDERED the Minutes of the Meeting of 21st April 2023 with respect to adoption of Admission Share and Centre Share to the University Stakeholders towards admission of Students and Conduct of Counselling Classes respectively as detailed in the Annexure Page Nos.158 to 185, **BE DEFERRED**.

FURTHER RESOLVED that the proposed sharing pattern along with more particulars as discussed in the Meeting, be submitted to the ensuing Finance Committee for recommendations to the Syndicate for approval.

[Handwritten Signature]

[Handwritten Signature]

ITEM NO. 2023-41.08

TO CONSIDER ENHANCEMENT OF SALARY FOR THE CONTRACT DRIVERS
FROM Rs.25,000/- TO 30,000/- PER MONTH

CONSIDERED the proposal for enhance of salary for the Contract Drivers from
25,000/- to 30,000/- per month and RESOLVED that the proposal ~~BE~~
~~DEFERRED.~~ is rejected

ITEM NO. 2023-41.09

TO CONSIDER ENGAGING OF THREE DRIVERS ON CONTRACT BASIS ON
CONSOLIDATED PAY OF Rs.30,000/- PER MONTH

CONSIDERED the engagement of three Drivers with Consolidated Salary of
Rs.25,000/- per month BE APPROVED and recommended to the Syndicate for
its approval.

ITEM NO. 2023-41.10

TO CONSIDER THE PROPOSAL FOR ENGAGEMENT OF ONE RETIRED PERSON
AS SPECIAL OFFICER/ADVISOR IN THE UNIVERSITY

CONSIDERED the proposal for engagement of one Retired Person as Special
Officer/Advisor in the University, BE DEFERRED.

ITEM NO. 2023-41.11

TO CONSIDER THE PROPOSAL FOR FIXATION OF RENT AND OTHER CHARGES
FOR THE OTHER INSTITUTIONS IN THE UNIVERSITY PREMISES

CONSIDERED the proposal for fixation of rent and other charges for the other
institutions events on the University premises and resolved that a detailed
proposal along with rent, BE SUBMITTED to the ensuing Finance Committee.

[Handwritten signature]

[Handwritten signature]

ITEM NO. 2023-41.12

TO CONSIDER SANCTION OF ESTIMATION OVER RUN TO THE TUNE OF 14.40 LAKHS SUBMITTED BY THE PUBLIC WORKS DEPARTMENT IN VIEW OF ADDITIONAL CIVIL WORKS/ELECTRICAL WORKS PLANNED IN THE ADMINISTRATIVE BUILDING.

CONSIDERED the sanction of Estimation over run to the tune of Rs.14.40 Lakhs submitted by the Public Works Department in view of additional Civil works/Electrical works planned in the Administrative Building in view of NAAC Accreditation, as per the Estimate Annexure VII Page Nos. 186 to 213, provided by the PWD, **BE APPROVED** and recommended to the Syndicate for approval.

ITEM NO. 2023-41.13

TO CONSIDER THE PROPOSAL FOR FILLING UP OF CONSEQUENTIAL NON-TEACHING VACANCIES

CONSIDERED the proposal for filling up of the consequential Non-Teaching vacancies in the Cadre of Deputy Registrar and Assistant Registrar arised on account retirement of two staff members, **BE APPROVED** and recommended to the Syndicate for approval to fill up these posts as per the existing procedures of the University in vogue.

ITEM NO. 2023-41.14

TO RATIFY THE EXTENSION GIVEN TO THE ASSISTANT PROFESSORS ENGAGED FOR THE SCHOOL OF SPECIAL EDUCATION AND REHABILITATION STUDIES OF THE UNIVERSITY

CONSIDERED the extension given to the Assistant Professors engaged in the School of Special Education and Rehabilitation Studies of TNOU as detailed in the Agenda Notes since 6th May 2023 to 31st July 2023, **BE RATIFIED** and

recommended to the Syndicate for approval. Further extension up to nine months from August 2023 to April 2024 with the consolidated salary of Rs.25,000/- per month, **BE APPROVED** and recommended to the Syndicate for approval for the following incumbents.

1. Mrs.S.Rajamani
2. Ms.S.Silamboli

ITEM NO. 2023-41.15

TO REVOKE THE APPROVAL OF THE FINANCE COMMITTEE ITEM NO.34.17 WITH RESPECT TO SURRENDER OF VARIOUS TEACHING POSITIONS

The revoking of quashed posts of Teaching, as approved by the Syndicate Item No.46.05, based on the recommendations of the Finance Committee Item No.34.17 [as detailed in the Annexure VIII Page Nos.214 to 237], **BE DEFERRED. FURTHER RESOLVED** that the detailed proposal substantiating the necessity of reinstating the quashed posts be submitted to the ensuing Finance Committee for consideration.

ITEM NO. 2023-41.16

TO REVOKE THE APPROVAL OF THE FINANCE COMMITTEE ITEM NO.34.17 WITH RESPECT TO SURRENDER OF VARIOUS NON-TEACHING POSITIONS

The revoking of quashed posts of Non-teaching, as approved by the Syndicate Item No.46.05, based on the recommendations of the Finance Committee Item No.34.17 [as detailed in the Annexure VIII Page Nos.214 to 237], **BE DEFERRED. FURTHER RESOLVED** that the detailed proposal substantiating the necessity of reinstating the quashed posts be submitted to the ensuing Finance Committee for consideration.

Handwritten signature

Handwritten signature

ITEM NO. 2023-41.17

TO CONSIDER THE PROPOSAL FOR FILLING UP OF FIVE FACULTY POSITIONS RETIRED ON SUPERANNUATION

The proposal and filling up of five Faculty Positions retired on account of superannuation, BE DEFERRED. Further resolved that a detailed proposal, be submitted in the ensuing Finance Committee.

ITEM NO. 2023-41.18

TO CONSIDER THE PROPOSAL FOR CONSTRUCTION OF THE BUILDING FOR TNOU NILGIRIS REGIONAL CENTRE

CONSIDERED the Proposal for construction of the Building for TNOU Nilgiris Regional Centre, BE DEFERRED.

ITEM NO. 2023-41.19

TO CONSIDER PROCUREMENT OF TWO OFFICE CARS FOR THE OFFICIALS USE OF TNOU

CONSIDERED the proposal for the procurement of One Office Car for official use of TNOU, BE APPROVED and recommended to the Syndicate for approval.

ITEM NO. 2023-41.20

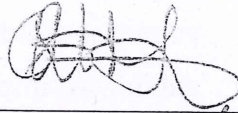
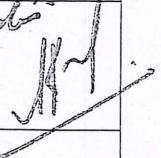
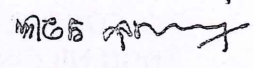
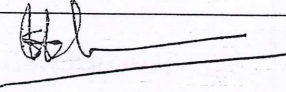
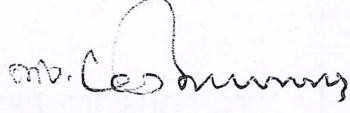
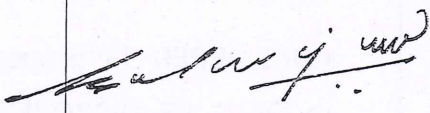

TO CONSIDER THE PROPOSAL FOR TAKING INSURANCE POLICY TO THE STUDENTS OF THE TNOU PURSUING VARIOUS PROGRAMMES

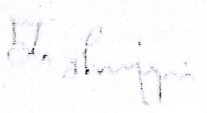
CONSIDERED the proposal for taking Insurance Policy to the Students of TNOU pursuing various Programmes, BE DEFERRED.

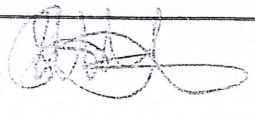
Dushyini



SIGNATURE PAGE - 41st MEETING OF THE FINANCE COMMITTEE

S.No	Members of the Finance Committee	Signature
1.	Prof. S. Arumugam	
2.	Dr. A. Karthik, IAS.,	41.08 5 yed 
3.	Thiru. G.K. Arun Sundar Thayalan, IAS.,	
4.	Dr. S. Narayana Kalkura	
5.	Thiru. V. Manoharan	
6.	Dr.S.Balasubramanian	
7.	Thiru. C.B. Anandan	





S

of
de

DR

iris

JSE

use

THE

NOU